

POST & BID POSITION ANNOUNCEMENT
Bargaining Units 1, 4 and 11

1. Reference #: **07-7-399** 2. Position Number: **907-354-3175-xxx** 3. Date of Posting: **10/17/2016**
4. Classification: Transportation Engineering Technician 5. Salary Range: **\$3410 - \$5132**
6. Pay Differentials That Apply To Position: **#271 - May apply if/when criteria is met.**
7. Working Hours Of Position: 8:00 AM TO 5:00 PM (any day). Employee should be able to work flexible schedule, including overtime.
8. District/Division: **District 7/Operations** Section: **Traffic Engineering – South (TASAS)**
Geographic Location: **Los Angeles**
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) Determination for relocation will be made by Hiring Supervisor.

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)
- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
<http://www.calhr.ca.gov/state-hr-professionals/pages/3175.aspx>
- B. Technical & Professional Skills & Abilities:
Knowledge of fundamentals of traffic engineering and personal computers.
Must be familiar with Microsoft Office and Outlook; knowledge of Oracle and GIS database software is a plus.
Must have knowledge of arithmetic and elementary principles of algebra and geometry is required.
Must be able to communicate well with District staff, both orally and in writing. Must be able to analyze collected traffic data.
- C. License and/or Certification Requirements: N/A
- D. Physical Abilities to Perform Essential Functions:
May be required to sit for long periods of time using a keyboard and video display terminal. May require occasional bending, stooping and kneeling.
Ability to work in and around traffic. Ability to travel off-site, away from office.
Must be able to organize and prioritize work to assure timely delivery.
Must be able to develop and maintain working relationships.
- E. Other Departmental Requirements:
While at their base of operation, employees will work in a climate-controlled office under artificial light. However, due to periodic problems with the heating and air conditioning, the building temperature may fluctuate.
May be required to sit for long periods of time using a keyboard and video display terminal.
May require traveling and working outdoors and be exposed to dirt, noise, uneven surfaces, and/or extreme heat or cold.
- F. Duty Statement/Description of Duties: See Duty Statement

10. Final Date and Time for Receiving Bid: **10/31/2016**
11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>
12. Submit Bid to:
Name: Lewis Yee
Address: 100 S. Main Street, Los Angeles, CA 90012
Telephone Number: 213-897-0253
FAX Number:
E-mail Address: Lewis.Yee@dot.ca.gov
13. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)
14. Expected Reporting Date To Position (**Unit 11 Only**): Within two weeks of job offer
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)